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REQUEST FOR LETTERS OF INTEREST

As an Area Agency on Aging established and funded through the Federal Older Americans Act (the Act), the **Aroostook Agency on Aging (the Agency)** is mandated to establish a comprehensive, coordinated system of services for persons aged 60 and older in its planning and service area. This service area encompasses Aroostook County. The Act's main goal is to empower older adults to remain in their home and community environment and to avoid premature or unnecessary institutionalization through the provision of cost-effective, high-quality services.

The Agency is required to seek **Letters of Interest** from qualified, established community service providers to act as subcontractors to deliver the following Older Americans Act services in Aroostook County:

- In-home supportive services (e.g. Chore, Homemaker, Personal Care), funded through OAA Title IIIB
- Congregate and Home-Delivered Meals, funded through OAA Title IIIC
- Evidence-Based Health Promotion Programs, funded through OAA Title IIID
- Caregiver Support, funded through OAA Title IIIE

For details about these services and provision requirements, please reference the Older Americans Act, Administration on Community Living Final Rule, and State of Maine Policies at:

<https://acl.gov/about-acl/authorizing-statutes/older-americans-act>

<https://public-inspection.federalregister.gov/2024-01913.pdf>

<https://www.maine.gov/sos/cec/rules/10/chaps10.htm#149>

Any subcontracts granted for Fiscal Year 2025, and any renewals for subsequent years, will be contingent on receipt of funds from Maine DHHS Office of Aging and Disability Services. The Agency reserves the right to revise any or all projections and awards based upon the actual award and receipt of sufficient funds, and to meet legislative, administrative, or judicial rule/order or regulation requiring and/or necessitating a revision or reconsideration of funding decisions.

Please be sure to thoroughly review the links included above to ensure eligibility. Examples of ineligibility include – but are not limited to -- not offering services to older adults or caregivers in Aroostook, or using a subcontractor to provide services. Collection of voluntary contributions would be required under this subcontract. Means testing will not be allowed. Data and reporting standards will be required.

Providers must also demonstrate the capacity to continue quality services in the case of delayed state payments or state contractual amendments. For example, Federal Funds through the Older Americans Act are often not received until January for contracts starting in October.

Interested organizations are required to submit a **Letter of Interest** no longer than two pages, by May 31, 2024. Please ensure the following information is included in your Letter of Interest:

- Organization name, address, and contact person.
- Service type(s), include the geographic service area of interest, that could be provided.
- Organization credentials, including information on the experience your organization has specific to the provision of service to older adults, as well as the number of years it has worked to meet the needs of older adults in Maine.
- The organization's technical and resource capacity for meeting data collection and reporting requirements.

The Agency reserves the right to reject any or all Letters of Interest, wholly or in part, and to determine subcontracts in the best interest of the Agency and those it serves.

Letters should be emailed to the Agency to kathryn.harnish@aroostookaging.org no later than May 31, 2024.

The Aroostook Agency on Aging complies with applicable Federal civil rights laws and does not discriminate because of physical or mental disability, race, color, creed, age, gender, gender identity, sexual orientation, religion, ancestry, or national origin in admission to, access to, or operation of its services, programs, or activities.